



VILLAGE OF HOWARDS GROVE, WISCONSIN
VILLAGE BOARD

TUESDAY, APRIL 16, 2019 at 6:30pm
HOWARDS GROVE VILLAGE HALL
913 S. WISCONSIN DR., HOWARDS GROVE, WISCONSIN

Unapproved Minutes

- I. **Call to Order:** President Scheiber called the meeting to order at 6:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** President Scheiber verified that public notice for the meeting was given in compliance with Sec. 19.84 WI Stats. Roll Call: President Jim Scheiber, Trustee's Connie Meyer, Henry Verfuert, Jeff Plass, Dirk Hudson, Lee Kunze and Clerk Christan Brandt. Absent Trustee Chris Heili.
- III. **April 1, 2019, Board Meeting Minutes:** Motion made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson to approve the minutes as written. Carried.
- IV. **Public Comments and Correspondence:** None
- V. **President to present Transition Presentation:** President Scheiber went through a presentation of the board regarding open and closed meeting laws, agenda planning, and other Village duties. Agendas items going forward will need to be given to the Clerk by the Wednesday's at 1:00pm prior to meeting weeks for proper posting time and packets to board members. All members received copies of Wisconsin Meeting laws.
- VI. **2019-2020 Committee Appointments:** President Scheiber presented the new committee member appointments for the new terms of office. Finance Committee; Jeff Plass, Chris Heili and Dirk Hudson. Public Safety; Henry Verfuert, Connie Meyer, Jeff Plass. Public Works; Lee Kunze, Henry Verfuert and Chris Heil. Parks, Health and Welfare; Dirk Hudson, Lee Kunze and Connie Meyer. Planning Commission; Chis Heili, Kevin Jump, Wade Steinpreis, Diane Van Minsel, Todd Hinkfuss, Eric Kriete, Ryan Welsing, Christan Brandt, and Jim Scheiber. Personnel Committee; Jeff Plass, Lee Kunze, and Jim Scheiber. Continuous Improvement; Connie Meyer, Jeff Plass, Lee Kunze and Jim Scheiber.
- VII. **Summer Schedule for Board Meetings:** Motion by President Jim Scheiber, seconded by Trustee
- VIII. **Application for Mobile Food Vender:** Thai Express LLC; N8029 Willow Rd Plymouth Owner Sajipon Van Winkle: President Scheiber deviated from the agenda to address this matter as the owner was in attendance. The Clerk stated all her paperwork was in order and as well as her health inspection and a background check. The permit is good through December 31 ,2019. Motion made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson to approve the permit for Thai Express food truck. Carried.
- IX. **Financials**
 - a. **Village and Sanitary Utility Vouchers:** Finance Committee recommended approval of the vouchers. Motion made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson to approve the vouchers and issue the checks for dated March 30,2019 to April 12,2019. Carried.
- X. **Public Meeting Notices**
 - a. Stonebridge Public Info Mtg. Tuesday. April 23, 2019 5:00pm
 - b. Special Meeting of the Board Tuesday, April 23,2019 6:00pm
 - c. Finance Committee Mtg. Tuesday, May 21, 2019 6:00pm
 - d. Village Board Regular Mtg: Tuesday, May 21, 2019, 6:30pm,
- XI. **Adjournment:** Motion by Trustee Plass, seconded by Trustee Hudson to adjourn at 7:13pm Carried.