



**VILLAGE OF HOWARDS GROVE, WISCONSIN
VILLAGE BOARD**

TUESDAY, MAY 21, 2019, at 6:30PM

**HOWARDS GROVE VILLAGE HALL
913 S. WISCONSIN DR., HOWARDS GROVE, WISCONSIN**

Minutes

- I. **Call to Order:** President Scheiber called the meeting to 6:32pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was noted that the meeting was properly noticed: Roll Call: President Scheiber, Trustee's Verfuert, Heili, Meyer, Plass, Hudson, Kunze and Clerk Brandt.
- III. **April 16, 2019, and May 2, 2019, Board Meeting Minutes:** Motion to approve both the set of meeting minutes made by Trustee Heili, seconded by Trustee Hudson. Carried.
- IV. **Public Comments and Correspondence:** None
- V. **Assignment of Liaison and Policy for Village Board Contacts with the Sheriff's Department:** This was to get clarification of who would contact the Sheriff if the Village had issues or other matters to address. It was stated that the Chair of Safety would be the Liaison between the Village and the Department. In this case Trustee Henry Verfuert is the Chair of Safety so all matters will go through Henry.
- VI. **Financials**
 1. **Request for Refund of Dog License Late Fee:** Gary A. Kalk: The Finance Committee recommended denial of this request. Motion to deny the request for refund made by Trustee Plass, seconded by Trustee Hudson. Carried.
 2. **Village and Sanitary Utility Vouchers:** Motion to approve the vouchers and issue checks for dates of 4/13/2019 to 5/21/2019 with the exception of the SunLife voucher for \$46.69, we would like the Clerk to look into this one further made by Trustee Plass, seconded by Trustee Hodson. Carried.
- VII. **Agreement to Participate Under the Sheboygan County Contract with Orange Cross Ambulance:** Motion made by Scheiber seconded by Trustee Hudson to continue to participate with the Ambulance agreement. Carried.
- VIII. **Discussion/action for Pool Fencing Requirements: Jason and Melissa Kimme, 1004 Stonebridge Dr:** Melissa Kimme stated that she originally came to the Board back in August 2018 with a request for a variance to the ordinance for fencing around a swimming pool. We are now in May and she had finally heard back from the Village. The Board apologized for not contacting them sooner with regards to this matter. Motion made by Trustee Plass seconded by Trustee Verfuert to extend the timeframe for them to place a fence around their pool to October 1, 2019. Carried.
- IX. **Public Meeting Notices**
 1. Plan Commission Mtg.. Tuesday, June 11, 2019 @ 6:30pm
 2. Finance Committee Mtg..... Tuesday, June 18, 2019 @ 6:00pm
 3. Village Board Regular Mtg Tuesday, June 18, 2019 @ 6:30pm
 4. **Establish Standing Committee Meeting Schedule:** The Park, Safety and Public Works Committee's will all meet on the first Tuesday of every month, Planning Commission on the second Tuesday and Personal, Finance, and the Board will meet on the third Tuesday of the month. We will do this year-round and if the committees do not have anything to meet for



then it will get canceled. This will eliminate not knowing if we have a quorum and make it easier for everyone.

5. Schedule Other Committee meetings, as needed

X. **Adjournment:** Motion to adjourn at 7:16pm made by Trustee Plass, seconded by Trustee Heili. Carried.

Approved:

Christan Brandt, Clerk