



**Village of Howards Grove Board  
Meeting Minutes for August 20, 2019  
approved**

- I. **Call to Order:** Meeting called to order by President Jim Scheiber at 6:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** President Scheiber noted that the meeting was properly noticed. Roll Call: Jim Scheiber, Jeff Plass, Lee Kunze, Dirk Hudson, Eric Kriete, Connie Meyer, Christan Brandt. Absent Chris Heili.
- III. **June 18th, 2019 and July 23, 2019 Board Meeting Minutes:** Motion to approve the meeting minutes with the recommended changes to the June 18<sup>th</sup> minutes made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson. Carried. 6-0
- IV. **Public Comments and Correspondence:** None
- V. Parks Committee
  1. **Recommendation to provide pickle ball striping on both tennis courts at Riverside:** Trustee Dirk Hudson stated that the Committee met on this item and recommended to allow the striping. Motion to allow the striping of the tennis courts for pickle ball and not to exceed \$700.00 made by Trustee Lee Kunze, seconded by Trustee Dirk Hudson. Carried. 6-0
  2. **Recommendation to accept both Athletic Association Park use Contracts:** It was stated that these were the annual agreements and that the Committee recommended approval with no changes. Motion to approve both agreements without change made by Trustee Dirk Hudson, seconded by Trustee Lee Kunze. Carried. 60
- VI. Planning Commission
  1. **Review and possible action for Extra Territorial CSM for W1797 Rowe Rd owned by Diane Frane, applicant Wendy Yentz:** Motion to accept the Extra Territorial CSM for Frane made by Trustee Lee Kunze, seconded by Trustee Dirk Hudson. Carried. 6-0
  2. **Approve Resolution 2019-03 to Rezone 118/120 Wisconsin Dr from R-2 to R-1 to match the Smart Growth Plan:** Motion to approve Resolution 2019-03 for the Rezone of 118/120 Wisconsin Dr made by Trustee Dirk Hudson, seconded by Trustee Jeff Plass. Carried. 6-0
- VII. **Approval/ denial of Operator's Licenses:** one-year renewal applications for Grace Pribbernow and Vanessa Levy. Motion to approve made by Trustee Jeff Plass, seconded by Trustee Lee Kunze. Carried. 6-0
- VIII. Financials
  1. **Approval/denial of Otis Agreement for Hall elevator:** Motion to approve the contract for \$875.00 made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson. Carried. 6-0 It was also stated that they should look into preventive care agreements going forward and put into the budget.
  2. **Village and Sanitary Utility Vouchers:** Motion to approve the vouchers for checks dated July 18, 2019 to August 19, 2019 made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson. Carried. 6-0
- IX. **Discussion possible Action Permission for the Howards Grove School District to allow Elkhart Lake Police Department to enforce our ordinances and issue citations:** President Scheiber stated that the School hired ELPD last year to patrol the school grounds and it worked



well for them. They would like to hire them again and they need the permission of the Village for them to do so. Motion to allow Elkhart Lake Police Department to enforce our ordinances and issue citations only on School district property made by Trustee Jeff Plass, seconded by Trustee Eric Kreite. Carried. 6-0

- X. **Discuss and recommend Safety Committee to enact a procedure on enforcement of Village Ordinances and Citations:** This needs to be sent to Committee to have procedures for how Village Ordinance will be handled by the Sheriff's Department to enforce.
- XI. **Discuss and recommend Continuous Improvement Committee to organize appreciation luncheon:** President Scheiber stated that he would like them to put something together for recognition and thank you to Stacy and Pat. Motion to allocate up to \$500.00 for an appreciation gathering made by Trustee Lee Kunze, seconded by Trustee Dirk Hudson. Carried. 6-0
- XII. **Discussion and possible action of Temporary Leave of Absence and to appoint interim President:** President Scheiber stated that he would have to take a leave of absence for approximately 2(two) months and we need to determine an interim to fill that absence during that time. He recommended that Jeff Plass fill that role. Motion to have Jeff Plass act as interim President made by Jim Scheiber, seconded by Trustee Dirk Hudson. Carried. 6-0
- XIII. **Adjournment:** Motion to adjourn at 7:11pm made by Trustee Jeff Plass, seconded by Trustee Lee Kunze. Carried. 6-0

Approved: September 17,2019

Christan Brandt, Clerk