



**Village of Howards Grove Board  
Meeting Minutes for September 17, 2019  
Unapproved**

- I. **Call to Order:** Meeting called to order by President Jeff Plass at 6:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** President Plass noted that the meeting was property noticed. Roll Call: Jeff Plass, Chris Heili, Lee Kunze, Dirk Hudson, Eric Kriete, Connie Meyer, Christan Brandt. Absent: Jim Scheiber.
- III. **August 20th, 2019 and September 10, 2019 Board Meeting Minutes:** Motion to approve the meeting minutes made by Trustee Kunze, seconded by Trustee Hudson. Carried. 6-0
- IV. **Public Comments and Correspondence:** As a follow-up to an email sent to Board members by JJ Waldhuetter, Mr. Waldhuetter addressed comments to the Board regarding the potential for adding Village constables for the purpose of reducing area crime. The Public Safety Committee will take this under advisement and make a recommendation to the Board.
- There was an update request from the Prange family regarding placement of a bench as a memorial. The Planning Commission will review the request and advise the Board.
- V. **Planning Commission**
1. **Approval/denial of Extra Territorial Certified Survey Map for N7606 Hwy 42 owned by Ronald Roehl:** Trustee Heili provided background information resulting from the Planning Commission review of this request. Motion to approve the Certified Survey Map (CSM) for N7606 Hwy 42 made by Trustee Heili, seconded by Trustee Kriete. Carried. 6-0
- VI. **Approval/ denial of Operator's License:** one-year renewal application for Nicole Miske. Motion to approve made by Trustee Hudson, seconded by Trustee Kunze. Carried. 6-0
- VII. **Approval/ denial of Temporary Picnic License:** HDFD requested a temporary license for October 18<sup>th</sup>, 2019. Motion to approve made by Trustee Hudson, seconded by Trustee Kunze. Carried. 6-0
- VIII. **Approval/ denial of Mobile Vendors for One-Day Elementary School Event:** A request was received to approve mobile vendors Flecks Curbside Grill, LLC and Junior's Eats for a one-day event at the elementary school. Motion to approve made by Trustee Kunze, seconded by Trustee Heili. Carried. 6-0
- IX. **Ordinance Amendment Section 91-15 granting police powers to Howards Grove School District for the Student Resource Officer:** President Plass reviewed the brief history behind this request from the HGSD. He discussed the benefits from a continued relationship between the school and a Student Resource Officer (SRO). The school district indicated a desire to continue their relationship with the Elkhart Lake Police Dept. for an SRO.



Village Attorney Parmentier advised President Plass that an ordinance would be required in order to grant police powers to HGSD. HGSD could then confer police powers to their SRO through a memorandum of understanding with the Elkhart Lake Police Dept. Motion to approve ordinance 91-15 granting police authority to HGSD on school district property made by Trustee Hudson, seconded by Trustee Kunze. Carried. 6-0

- X. **Review of Open Meeting Rules:** President Plass highlighted several procedural items for compliance with open meeting rules. He stressed the need for good communication between the committees and Clerk-Treasurer Brandt to be sure our meetings are properly posted, with appropriate detail for each agenda topic.
  
- XI. **Financials**
  - 1. **Village and Sanitary Utility Vouchers:** Motion to approve the vouchers for checks dated August 22, 2019 to September 12, 2019 made by Trustee Plass, seconded by Trustee Hudson. Carried. 6-0
  
- XII. **Public Meeting Notices:** Meeting dates were reviewed. Committees are asked to provide agenda detail to Clerk-Treasurer Brandt.
  
- XIII. **Closed Session per WI State Statutes 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Stonebridge Assessment.** There was no new information for discussion on this topic. There was no closed session and this item will be added to a future meeting agenda.
  
- XIV. **Return to Open Session:** This item was not required, as closed session did not occur.
  
- XV. **Adjournment:** Motion to adjourn at 7:12pm made by Trustee Kunze, seconded by Trustee Hudson. Carried. 5-0 with Trustee Kriete absent.