

**Village of Howards Grove
Village Board
Meeting Minutes for November 19,2019
approved**

- I. Call to Order: Meeting was called to order at 6:00pm in the Village Hall.
- II. Verification of Meeting Duly Noticed and Roll Call: It was stated that the meeting was duly noticed. Roll Call: Trustee's Jeff Plass, Dirk Hudson, Connie Meyer, Chris Heili and Eric Kriete, Clerk Christan Brandt and Public Works Director Ryan Welsing. Absent Trustee Lee Kunze.
- III. Approval of prior meeting minutes: Motion to approve November 5th and 12th 2019 Meeting minutes made by Trustee Hudson, seconded by Trustee Kriete. Carried.
- IV. Public Comments and Correspondence: Trustee Plass stated that President Scheiber has resigned from the Village.
- V. Discussion/ Possible Action on request from Howards Grove Athletic Association for funds to fix back-stop fence at Memorial Park: Trustee Hudson stated that the Association wanted funds to fix the backstop at the ball field. It was stated that the Board would like to review this next year.
- VI. Discussion/Approval to award Sewer Rate Study: Ryan Welsing of PW stated that Dave from the water department put the enclosed letter together regarding the rate study. We need this to for our Clean Water Study that does have a deadline. This study will be a full scale and give us a range pf where quarterly rates should be and if we are on track for operations, treatment, and smart growth. The bids for the study were Ehlers at \$9500.00 and MSA with time and materials and estimated \$5000.00. Motion to accept MSA with the amendment not to exceed \$5500.00 with time and materials. Carried.
- VII. Village and Sanitary Voucher Approvals: Motion to approve the vouchers and issue checks dated November 5,2019 to November 15, 2019 made by Trustee Jeff Plass, seconded by Trustee Dirk Hudson. Carried.
- VIII. Discussion/Action to fulfill vacancy in the Village President office through rest of term ending April 2021: Motion to appoint Jeff Plass to fill the Vacancy of President till end of term made by Trustee Christ Heili, seconded by Trustee Eric Kriete. Carried.
- IX. Discussion on options for Trustee Vacancy if one is appointed to President position: The Board will be looking for individuals to fulfill the vacancy of Trustee for the remaining term. If anyone knows of someone who is interested have them contact President Plass.
- X. Closed Session per WI State Statutes 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Discussion and Action for Stonebridge Assessment for Town and County.: Motion to go into closed session at 6:25pm made by Trustee Jeff Plass, seconded by Trustee Hudson. Carried. Roll Call Taken.
- XI. Adjournment: Meeting adjourned at 6:46pm.

Approved: December 3, 2019

Christan Brandt, Clerk