

Village of Howards Grove
Village Board Meeting Minutes April 21, 2020
Unapproved

- I. **Call to Order:** Meeting was called to order at 6:00pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and duly noticed. Roll Call: Present were President Plass, Trustee's Hudson, Osby, Meyer, Heili, Horness, Clerk Christan Brandt. Absent Trustee Kunze
- III. **Approval of Prior Meeting Minutes for March 17, 2020:** Motion by Trustee Hudson, seconded by Trustee Osby to approve the minutes as written. Carried.
- IV. **Public Comments and Correspondence:** President Plass Stated that he had complaints regarding parking of a truck on a road as well as a blight complaint. He also wanted to make sure that the board reviews the laws and practices of meetings. Public Comment is for the Public to speak and non-agenda items we do not discuss but merely determine if it needs to be placed on a future agenda.
- V. **Review of rules and best practices for Village Meetings:** A binder was given to each board member with descriptions and duties of a board member, proper etiquette, open meeting laws and Closed session laws.
- VI. **2020-2021 Committee Appointments:** The Committee members were as follows:
Finance Committee; Chair- Hudson, Heili, Osby
Safety: Chair-Horness, Meyer, Osby
Public Works: Chair- Kunze, Heili, Horness
Parks: Chair- Hudson, Kunze, Meyer
Personnel: Chair- Plass, Kunze, Osby
- VII. **Discussion of Meeting Schedules and office hours during COVID-19:** Office remains Closed to public and is by appointment only if it cannot be done by phone, email, mail or the drop box at the hall. The Board gave permission for the office to check with Sheboygan glass for a quote on getting a glass- protective barrier for the office.
- VIII. **Discussion/Action on how to address Ordinance issues:** We have issues and question with blight as well as parking. Items in question as to who can issue these ordinances and what can be done to rectify the situation. May meeting we can place the nuisance/blight issue and in June if we can get a safety meeting together and discuss the Sheriff agreement and ordinances that we want them to investigate.
- IX. **Approval/denial of Operators Licenses:** We have two applications for operators' licenses. They are for John Jacquart and Landon Magierka both have proper requirements and background checks. Motion by Trustee Hudson, seconded by Trustee Horness to approve. Carried.
- X. **Village and Sanitary Utility Vouchers:** Trustee Hudson stated that the Finance Committee reviewed the Vouchers and recommended approval. Motion by Trustee Hudson, seconded by Trustee Osby to approve the vouchers and issue the checks for the date of April 16,2020. Carried.
- XI. **Adjournment:** Motion by Trustee Hudson, seconded by Trustee Heili to adjourn the meeting at 6:47pm. Carried.

Approved:

Christan Brandt, Clerk