

**Village of Howards Grove
Meeting Minutes for June 16, 2020
approved**

- I. **Call to Order:** The Meeting was called to order at 6:00pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and dully noticed. Roll Call: President Plass, Trustee's Kunze, Hudson, Osby, Heili, Horness, Public Works Director Welsing and Clerk Brandt. Absent Trustee Meyer.
- III. **Approval of Prior Meeting Minutes for May 19, 2020:** Motion to approve the minutes as written by Trustee Hudson, seconded by Trustee Horness. Carried.
- IV. **Public Comments and Correspondence:** President Plass stated that we received a thank you letter from Carrie Braumstad. She wanted to Thank the public works department for hanging the banners for the graduating seniors. There was also a request for a parade for Harvest Homes. The board stated that we do not want to get involved in anymore parades so if people want to drive by that is their choice.
- V. **Decision for reopening the Parks/Community Center:** The Board deviated from the agenda and moved item 10 to the top as many people were in attendance regarding the issue. There was a lengthy discussion on whether or not to open the parks completely and concern regarding the restrooms and cleaning. The Clerks was asked to check into how much it would cost to clean the Community Center with our cleaning company and Ryan from Public Works stated that the Security deposit fee should be enough to cover our cost for the parks. If people want to use the parks and the restrooms it is at their own risk. We will open them and clean the restrooms as we normally do which is three times a week. Once the fee is determined we can reopen. The Security deposit would then become nonrefundable to pay the fee. Motion to open all rental and public facilities with fee to accommodate the cleaning/sanitizing fee after rental events made by President Plass, seconded by Trustee Kunze. Carried.
- VI. **Approval/denial of Operators Licenses:** We had application for 26 operators' licenses listed as follows: 2-year applications were Tom Damrow, Eric Lodes, Natalie Serketich, Georia Feldman, Rene Kleinhans, Michelle Perronne, Kevin Dirks, Dennis Eirich, Jerome Godard, Dean Heim, Scott Stauss, Ben Truttschell. 1-year applications for: Randall Dolgner, Patricia Klemme, Katherine Roehl, Randall Sixel, Jennifer Conrad, Kimberly Greger, Heidi Baumann, Kathleen Dunn, Shirley Falk, Nicole Miske, Kathleen Kalk, Sherry Rieth, Jordan Meyer. Motion to approve the licenses made by Trustee Hudson, seconded by Trustee Horness. Carried.
- VII. **Approval/denial Liquor Licenses:** We had the following applications for Liquor Licenses that are approved: **Class "B" and "Class B" Retail License;** Bummy's Haus, LLC – D/B/A Bummy's Haus; 1209 Millersville Ave-Shawn Baumhardt, Agent
Nellie's LLC - D/B/A Whoa Nellie's; 512 Madison Ave – Lorine Nellie Weiss, Agent
Klemme's Wagon Wheel Inc. - D/B/A Klemme's Wagon Wheel Inc.; 120 S. Wisconsin Dr.- Roger Hubert Klemme, Agent
Viand Hospitality LLC - D/B/A Log Cabin Inn; 633 Madison Ave – Aaron M. Sloma, Agent
Sheboygan Town & Country Corp. - D/B/A Miller's Glen; 903 Madison Ave –Guy Alan Miller, Agent
Class "A" and "Class A" Retail License; OneGuide. Inc – D/B/A Piggly Wiggly; 714 S. Wisconsin Dr; Mark Tietz, Agent
"Class A" Retail Beer License; The Sheboygan Oil Co., Inc – D/B/A Petro Center 2; 220 N. Wisconsin Dr. - Peter D. Guske, Agent
 - The Sheboygan Oil Co., Inc – D/B/A Howards Pantry; 536 Madison Ave – Kristin A. Guske, Agent**Class "B" Retail License;** Millersville Recreational Association – D/B/A Millersville Recreational Association; 1535 S. Wisconsin Dr. – Tim Feldmann, Agent
Howards Grove Athletic Association – D/B/A Howards Grove Athletic Association; 406 N. River Parkway – Sean Latham, Agent. Motion to approve the licenses made by Trustee Hudson, seconded by Trustee Heili. Carried.

- VIII. Approval/denial of Mobile Vender:** An application for The Cookie Crate. Motion to approve the Cookie Crate vender license made by Trustee Kunze, seconded by Trustee Hudson, seconded by Trustee Osby. Carried.
- IX. Clean water fund Resolution 2020-03 to reimburse expenditures from proceeds of borrowing clean water fund:** Motion to approve Resolution 2020-03 Clean Water Fund made by Trustee Heili, seconded by Trustee Horness. Carried.
- X. Discussion of Storm water repairs:** Ryan from Public Works stated that we have some catch basin repairs as well as some storm sewer replacement on Badger. He received two quotes and he is looking for approval to move forward. Motion to approve and go with LA sewer and water for \$12,350.00 made by Trustee Heili, seconded by Trustee Horness. Carried.
- XI. Approval/denial of driveway at College Ave owned by Randy Wehrmann:** Planning Commission reviewed and recommended approval. Motion to approve made by Trustee Heili, seconded by Trustee Kunze. Carried.
- XII. Approval/denial combining lot 6 & 11 at 302 Pershing st and Sherman St; owned by Debra Jenkins:** Planning Commission recommended approval for the combining of the lots. Motion to approve combining lot 6 & 11 made by Trustee Heili, seconded by Trustee Osby. Carried.
- XIII. Approval/denial combining lot 9 and part of lot 10 at 510 Madison Ave; owned by Dennis Stuckmann:** Planning Commission reviewed and recommended approval. Motion to approve Combining Lot 9 and part of lot 10 made by Trustee Heili, seconded by Trustee Horness. Carried.
- XIV. Approve Resolution 2020-04 Compliance for CMAR Report:** This Resolution needs to be passed annually for the certification reports and compliance. Motion to approve Resolution 2020-04 Compliance for CMAR made by Trustee Heili, seconded by Trustee Hudson. Carried.
- XV. Approval/denial of preventive service agreement with J & H Controls for Village Hall Boiler system:** Motion to approve the agreement made by Trustee Kunze, seconded by Trustee Heili. Carried.
- XVI. Village and Sanitary Utility Vouchers:** The Finance Committee recommended approval of the vouchers. Motion to approve the vouchers and issue checks for the dates of May 20, 2020 through June 11, 2020 in the amount of \$237,633.59 made by Trustee Hudson, seconded by Trustee Osby. Carried.
- XVII. Award tree removal service for parks:** The Parks Committee reviewed and approved, and Finance Committee accepted to quote. We went with the middle bidder who was Top Notch for this project due to having worked with them prior as well as they were willing to do some trimming and manicuring of other trees in the parks at no additional cost to the bid. Motion to approve the bid from Top Notch at \$16,000.00 for tree removal made by Trustee Hudson, seconded by Trustee Horness. Carried.
- XVIII. Approval/denial of paying off current Clean Water Fund loan 2 years early:** This item was tabled at Committee level due to having more questions and information that was needed to make an informative decision.
- XIX. Adjournment:** Motion to adjourn at 7:18pm made by Trustee Hudson, seconded by Trustee Osby. Carried.