

**Village of Howards Grove
Board Meeting Minutes for August 19, 2020
approved**

- I. Call to Order: The Meeting was called to order at 6:00pm in the Meeting room.**
- II. Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and duly noticed. Roll Call: President Plass, Trustee's Kunze, Hudson, Osby, Meyer, Heili, Deputy Clerk Treasurer Komowski. Absent Trustee Horness.
- III. Approval of Prior Meeting Minutes for July 21, 2020:** Motion to approve the minutes as written made by Trustee Heili, seconded by Trustee Meyer. Carried 6-0
- IV. Public Comments and Correspondence:** Trustee Meyer stated that she was asked to bring up that the Fire Department has concerns of items that need repair or replacing such as a generator and the exterior LED lights. President Plass stated to get the list to us. Trustee Heili stated that a letter was sent out a while back regarding the property on Armstrong, but he has received complaints again. President Plass did stated he spoke to the Sheriff Department. President Plass stated that we got a letter from the Prange family regarding the bench. They stated that we did not place a pad out there yet and they are disappointed.
- V. Approval/denial of Operators Licenses:** We have applications for 2-year operator licenses for Alexander Jenson, Casey Schaetz, and Breanne Woelfel. Motion to approve by Trustee Hudson, seconded by Trustee Osby. Carried 6-0
- VI. Discuss/Approve Rate increases for Sewer due to Clean Water Fund Project:** At this time the Board decided to table to rate increase due to not getting updated figures from MSA to justify any type of increase at this point.
- VII. Award Bids for Equipment:** Ryan the Director of Public Works stated that we had noticed in the paper that we were accepting bids on items for sale. Bids were opened and reviewed by the Public Works Committee as follows: 1995 Ford Truck for \$5276.00; 2000 Sterling for \$5,000.00; Simplicity Tractor for \$276.25 and the leaf vac for \$176.25. The other equipment had low bids and discussion with checking into scrap metal prices or auction. Motion to sell to the high bidders that were accepted by the Public works Committee made by Trustee Kunze, seconded by Trustee Heili. Carried. 6-0
- VIII. Approve/Denial Rezone from Business/Commercial to R-2 at 627 Madison Ave, owned by Tom Damrow:** Trustee Heili stated that the Planning Commission reviewed the rezone request. This property is zoned Commercial because when we did the smart Growth Plan the house sits between the gas station and the Log Cabin and at the time it fit the plan to moved forward to future business. The property owners would like to tear down the existing home and rebuild. The Commission concluded that if it was zoned R2 it would still fit in the area and could still be addressed to fit some business opportunities under this change. The Commission recommends the approval but after looking into the code both committee and Board need to have a public Hearing per code 415-89B. Trustee Heili stated we cannot as a board decide due to needing another public hearing. Proper notices will follow to get this done.
- IX. Village and Sanitary Utility Vouchers:** Trustee Hudson stated that the Committee met and recommended approval of the vouchers. Motion to approve the vouchers and issue checks dated August 17, 2020 totaling \$76,058.56 made by Trustee Hudson, seconded by Trustee Osby. Carried 6-0
- X. Discuss/ approve/ deny early payoff of current Clean Water Fund:** Trustee Hudson stated that the Committee decided to take no action and to leave the remaining loan as it is.
- XI. Adjournment:** Motion to adjourn at 6:38pm Made by Trustee Hudson, seconded by Trustee Heili. Carried. 6-0

Approved: September 15, 2020

Christan Brandt, Clerk