

**Village of Howards Grove
Meeting Minutes for September 8, 2020
approved**

- I. **Call to Order:** The meeting was called to order at 2:00pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and duly noticed. Roll Call: President Plass, Trustee's Kunze, Hudson, Meyer, Horness. Clerk Christan Brandt. Absent Trustee Heili and Osby.
- III. **Public Comments and Correspondence:** None
- IV. **Approval/Denial of draft documents for the 2018 and 2019 audit presented by CLA:** Bryan from CLA was there to go over and explain the audit information presented. Some discussions on looking into closing out TID #1, where we are with outlay accounts and how we move forward with funding and budgeting for future road projects. President Plass asked what a good figure would be to keep in the fund balance, and it was stated that a minimum would be between 15 to 20 percent. Bryan also explained that the Village went from a cash basis to an accrual basis for its accounting records. He briefly went into the differences of the change. Motion to approve the 2018 and 2019 audit made by Trustee Plass, seconded by Trustee Kunze. Carried. 5-0
- V. **Adjournment:** Motion to adjourn at 3:09pm made by Trustee Hudson, seconded by Trustee Kunze. Carried. 5-0

Approved: September 15, 2020

Christan Brandt, Clerk Treasurer