

**Village of Howards Grove
Board Meeting Minutes for October 6, 2020
approved**

- I. **Call to Order:** Meeting was called to order at 6:00pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and duly noticed. Roll Call: Present were Trustee's Plass, Kunze, Meyer, Heili and Horness. Also present were Clerk Christan Brandt and PW Director Ryan Welsing. Absent Trustee's Hudson and Osby.
- III. **Approval of Prior Meeting Minutes for September 15, 2020:** Motion to approve the minutes made by Trustee Horness, seconded by Trustee Heili. Carried 5-0
- IV. **Public Comments and Correspondence:** President Plass stated he had complaints regarding trailers being parked on the road as well as someone with a truck parked with a for sale sign on it at the end of Badger. These have been sent to the Sheriff.
- V. **Approve Resolution 2020-5 Sewer Rate Increase:** This is the Resolution that needs to be approved for the increase that was done at the last meeting. The Village Attorney has reviewed the Resolution. Motion to approve Resolution 2020-05 Sewer rate increase made by Trustee Kunze, seconded by Trustee Horness. Carried 5-0
- VI. **Approve/ Deny Operator Licenses:** One application for a 1-year license for Mackenzie McCorkle. Motion to approve made by President Plass, seconded by Trustee Kunze. Carried 5-0
- VII. **Award Construction bid for Phosphorus Compliance Project:** Public Works Director Ryan Welsing stated that 3 bids were received at the bid opening. Public Works agreed with Donohue's recommendation to award the bid to Staab Construction for \$2,393,000.00. Motion to award the bid to Saab Construction for total bid price and Alt 1 and Alt 2 at a total bid of \$2,393,000.00 made by Trustee Kunze, seconded by Trustee Heili. Carried 5-0
- VIII. **Discuss/Action Donohue Engineering Agreement:** The agreement is to oversee the project, the scope, punch lists, change orders, make sure on schedule, and on budget. Motion to accept the Service Agreement for Donohue not to exceed \$141,850.00 made by Trustee Kunze, seconded by Trustee Horness. Carried. 5-0
- IX. **Village and Sanitary Utility Voucher:** Finance Committee reviewed and recommended approval. Motion to approve the vouchers and issue the checks for dates September 16 to October 5, 2020 in the amount of \$45,435.06 and checks dated October 6, 2020 totaling \$112,386.16 made by President Plass, seconded by Trustee Kunze. Carried. 5-0
- X. **Adjournment:** Motion to adjourn made by Trustee Heili, seconded by Trustee Kunze. Carried. 5-0

Approved: October 20, 2020

Christan Brandt, Clerk Treasurer