

Village of Howards Grove Board Meeting
Meeting Minutes for March 16, 2021
Approved

- I. **Call to Order:** The Meeting was called to order at 5:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and dully noticed. **Roll Call:** President Plass, Trustee's Osby, Meyer, Horness. Absent Trustee's Kunze, Heili and Hudson. Also present was Clerk Christan Brandt. Hudson arrived at 6:00pm.
- III. **Approval of Prior Meeting Minutes:** Motion by Trustee Osby, seconded by Trustee Horness to approve the February 16th meeting minutes as written. Carried. 4-0
- IV. **Public Comments and Correspondence:** President Plass stated that we have the tower that lease out and the company would like to sublease. The agreement we have states that they need our permission, there is no issues with doing so and nothing changes within the lease. Plass also mentioned the situation regarding Ms. Winter on Alcott and the smell form the pump trucks. I know that they are going in at different times so we will see if that is helping. Trustee Horness stated that he had a complaint about individuals running the stop sign over by Bummy's, he will contact the Sheriff.
- V. **Resolution 2021-02 County Mitigation:** This is the resolution that we needed to complete to finalize being part of the County wide mitigation plan that was approved last meeting. Motion made by Trustee Plass, seconded by Trustee Osby to approve Resolution 2021-2. Carried. 4-0
- VI. **Approval of reimbursement request #2 Staab Construction for Clean Water Fund Loan Project:** Motion made by Trustee Plass, seconded by Trustee Horness to approve the second payment reimbursement request for Staab Construction. Carried 4-0
- VII. **Discuss and approve/deny security deposits and cancelation fees from the changes made due to COVID:** A discussion regarding whether we should continue with COVID protocol and have Kevo Cleaners come in after each rental and clean. It was decided to continue with the keeping of the security deposit for cleaning and we would keep our original \$15 fee if someone canceled 14 days prior to event.
- VIII. **Discussion/Action for employment of Sanitary position:** Plass Stated that he spoke to Ryan the Director of Public Works regarding the replacement for Dave Wright. Ryan has been working on this for some time and went through some interviews. He has determined that he would like to make an offer to Dave Kluz who worked for Kohler. We had concern with being competitive in our pay and benefits as we do not want to lose good help due to more money somewhere else. Motion made by Plass, seconded by Trustee Osby to support Ryan's proposal at \$26.50 an hour, three (3) weeks' vacation and 90-day probation period. Carried. 4-0
- IX. **Work in Progress sheet:** The Policy Binder is on going and is coming along nicely, so we can use for references in the future. The roadwork calendar I believe is up to date but just needs to be updated on the website. The storm sewer stuff he believed is completed but would have to double check with Public Works. He asked if anyone had anything to add to the list?
- X. **Operator's Licenses:** We have applications for 2-year licenses for Timothy Kong, Jena Williams, Jeffrey Sample and 1-year licenses for Breanna Dekeyser and Victoria Granda. Motion made by Trustee Plass, seconded by Trustee Horness. Carried 5-0
- XI. **Mobile Vender License:** We have one application for Thai Express owner Sajipon Van Winkle. Motion made by Trustee Horness, seconded by Trustee Osby to approve the mobile vender license. Carried 5-0
- XII. **Village and Sanitary Vouchers:** It was stated that the Finance Committee reviewed and recommended approval. Motion made by Trustee Plass, seconded by Trustee Osby to approve checks for February 17, 2021 to March 14, 2021 in the amount of \$181,789.19 and the vouchers for checks dated March 15, 2021 numbers 146139 to 146177 and Manual checks 21-03 DNTL, DNVIS, GARB, DBINS, NEBAT, USCELL totaling \$92,625.76. Carried. 5-0

- XIII. Appeal by Brent Palm of 2,000-foot sex offender residency restriction to permit residency at 1209 W Bell Ave:** The individual had a letter prepared for the board.
- XIV. Closed Session per Wi State Statute 19.85: Following the presentation of Brent Palm's appeal the Village Board intends to convene into closed session pursuant to Wis. Stat. 19.85 (1) (f) for the purpose of considering financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data. The Board will discuss specific persons relevant to the sex offender residency appeal.** Motion by Roll Call Vote Osby, Hudson, Meyer, Horness and Plass taken to go into closed session at 6:13pm Carried. 5 yes 0 no.
- XV. Open Session: The Board intends to reconvene to take action on the sex offender residency appeal :** Motion by Roll Call Vote Osby, Hudson, Meyer, Horness and Plass to return to open session at 7:17pm. Carried. 5 yes 0 no. Motion by Plass, seconded by Osby to take no action at this time pending more information needed. Carried. 5-0.
- XVI. Adjournment :** Motion made by Trustee Hudson, seconded by Trustee Osby to adjourn at 7:18pm Carried. 5-0

Approved: April 20, 2020

Christan Brandt, Clerk Treasurer