

Village of Howards Grove
Meeting minutes for April 20, 2021
Approved

- I. **Call to order:** The meeting was called to order at 5:15pm in the meeting room.
- II. **Verification of Meeting Duly Noticed and Roll Call:** It was stated that the meeting was verified and duly noticed. Roll Call: Present were President Plass, Trustee's Kunze, Kriete, Peiper, Meyer, Horness. Public Works Director Welsing and Clerk Christian Brandt. Absent Trustee Heili. President Plass stated that we received Trustee Heili's resignation as he has accepted a new job in Madison. We will be placing an ad on our website for anyone interesting in becoming a Trustee.
- III. **Approval of Prior Meeting Minutes for March 16 and March 23, 2021:** Motion by Trustee Horness, seconded by Trustee Meyer to approve both the March 16 and March 23 meeting minutes as written. Carried. 6-0
- IV. **Public Comments and Correspondence:** No public comment. President Plass stated that he has had correspondence with the residents at 502 College and we are at an impasse so he will place this on the next agenda.
- V. **Cub Scout Troop 825 to introduce themselves as part of their Merit Badges:** The cub scouts visited the Village Hall and talked with President Plass. During the meeting they introduced themselves.
- VI. **Reorganization of Board:** The reorganization of the board committees are as follows: Finance; Chair Eric Kriete, Josh Pieper, Chris Heili. Public Safety: Chair Taylor Horness, Connie Meyer, Josh Pieper. Public Works; Chair Lee Kunze, Taylor Horness Eric Kriete. Parks; Chair Connie Meyer, Lee Kunze, Josh Pieper. Personnel; Chair Jeff Plass, Lee Kunze, Chris Heili. Continuous Improvement; Chair Connie Meyer, Jeff Plass.
- VII. **Planning Commission Appointments for 3-year term: Kevin Jump and Diane Van Minsel, Eric Kriete:** Motion made by President Plass, seconded by Trustee Horness to approve Kevin Jump, Diane Van Minsel and Eric Kriete for a 3-year term to the Planning commission. Carried. 6-0
- VIII. **Review open meeting laws and other board procedures:** President Plass reviewed basic open meeting laws, closed session, what constitutes a quorum and a walking quorum. A brief discussion on when to get agenda items to the clerk and keeping track of board meeting attendance.
- IX. **Recommendation for request of Variance to the Chicken Ordinance:** Trustee Horness stated that this went before the Safety committee and after review of other Villages as well potential issues with neighbors. The committee recommends denying the variance request. Motion by Trustee Horness, seconded by Trustee Meyer to deny the variance to have chickens in the Village. Carried. 6-0
- X. **Approval of reimbursement request #3 Staab Construction for Clean Water Fund Loan Project:** The process was reviewed for the new board members. PW Director Welsing stated that this is a pre-approved project. The invoices get sent to Donohue our engineering firm who then reviews and sends to him, where then he would recommend approval before it gets sent for payment. Motion made by President Plass, seconded by Trustee Horness to approve the Staab #3 reimbursement request in the amount of \$93,386.90. Carried. 6-0
- XI. **Budget Review of January to April 2021:** President Plass stated that we have a printout of January to April budget. Our revenues and expenditures thus far as well as account balances.
- XII. **Future HVAC upgrade for Village Hall:** President Plass stated that he wanted to start looking at a new system as this one is as old as the building and we are running into problems that are eventually going to cost us more to fix than replace. Director Welsing stated that he has already

started looking but our local HVAC guys are retiring. The Finance committee will work with Director Welsing to start a plan and get quotes.

- XIII. Discussion of 2021 Fireworks:** It was stated that the Village had placed this as a referendum on the April ballot and it passed that the residents would like to continue to have them. That being said we did not budget this for this year. We also have many other things to discuss if we do want to continue to do this in the future. The safety committee will review this for future possibilities.
- XIV. Operator's Licenses:** We have two-year application for Jesse Oberdas and Erin Kisiolek and a one year for Stephanie Tracy. Motion to approve made by Trustee Plass, seconded by Trustee Horness. Carried. 6-0
- XV. Village and Sanitary Vouchers:** Motion made by President Plass, seconded by Trustee Horness to approve the vouchers and issue the checks for check dates March 16, 2021 to April 16, 2021 in the amount of \$281,251.48 and checks 146204 to 146234, Garb, DNTL, NEBAT DNVIS, USCELL dated April 19, 2021 totaling \$98477.83. Carried. 6-0
- XVI. Adjournment:** Motion made by Trustee Kriete, seconded by Trustee Pieper to adjourn at 6:04pm. Carried. 6-0

Approved: May 4,2021

Christan Brandt, Clerk Treasurer