

Village of Howards Grove
Village Board meeting minutes for June 22, 2021
Approved

- I. **Call to Order:** Meeting was called to order at 5:31pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed:** It was verified that the meeting was duly noticed.
- III. **Roll Call:** Present were President Plass, Trustee's Kunze, Pieper, Meyer, Horness, Public Works Director Welsing and Clerk Treasurer Brandt. Absent Trustee Kriete.
- IV. **Approval of Prior Meeting Minutes:** Motion made by Trustee Horness, seconded by Trustee Pieper to approve the minutes as presented. Carried. 5-0
- V. **Public Comments and Correspondence:** Director Welsing stated that Lakeland College contacted him regarding the tennis courts and that they would be interested in helping resurface them. Trustee Kunze mentioned that Al Meyer from Millersville Rec wanted to discuss the locking of the restrooms. This will be on a Park Committee agenda. Karen and Chuck Fry came in later in the meeting and President Plass deviated from agenda to let them speak. The Frys wanted answers as to what they can do what we would like them to do to finish cleaning up their property. The felt that they were being singled out and attacked. He also mentioned putting stanchions in the crosswalk as well as reducing the speed limit near his home.
- VI. **Review candidates for open Trustee seat:** We had two interested residents that applied for the open position. Shelby Schleicher and Mike Winter. Mr. Winter was in attendance and spoke a little as to why he is interested in becoming a board member.
- VII. **2021-2022 Liquor Licenses:** Liquor licenses for were submitted for the following and will be approved contingent upon all balances with the Village and liquor and beer vendors be paid: Who Nellie's, Log Cabin, Millers Glen, Knock Outs Tap & Eatery, Piggly Wiggly, Petro Center, Howards Pantry, Millersville Rec Association, Howards Grove Athletic Association. Motion made by Trustee Plass, seconded by Trustee Horness to approve the liquor licenses contingent all balances are paid. Carried. 5-0
- VIII. **Operator's Licenses:** We have application for Heidi Baumann, David Benton, Mark Eirich, Shirley Falk, John Gaynor, Matthew Harms, Julia Hofmann, Kathleen Kalk, Kristin Kuether, Landon Magierka, Jordan Meyer, Nicole Nack, Phil Niemann, Patty Paasch, Sherry Rieth, Anthony Salm, David Schmid, Ralph Schwerin, Brianna Stange, Dan Stange, Jodi Stange, Terry Stange, Adam Truttschel, Kang Wang, Joseph Wenzel, James Young, Ivy Taylor, Theresa Schafer, Courtney Perl, Joshua Perronne, Josh Miller. Motion made by Trustee Plass, seconded by Trustee Kunze to approve the operator licenses. Carried. 5-0
- IX. **Review and determine fees for cleaning for rentals of Village property:** After discussion on pros and cons to elimination of the cleaning company coming in after each rental the motion was made by Trustee Horness, seconded by Trustee Pieper to discontinue the COVID cleaning and return to our original fee schedule and cleaning routine. Carried. 5-0
- X. **Review and discuss sex offender ordinance 290-16:** Plass suggested going from 2000ft to 1500 ft from schools, daycares, and churches in the Village. Trustee Kunze asked why we even need to change it if it has not been an issue or challenged thus far. Trustee Horness stated that we should be proactive before it does become an issue as our attorney stated that we would most likely lose if it came to that point as well as then being stuck with a court order decision instead of our own. The Clerk will look into State Statutes as well as speak to the Village Attorney for guidance.
- XI. **Discussion of Violation of Nuisance Ordinance 287-5 at 913 Armstrong Ave:** The owner of this property has been spoken with on numerous occasions by different members of the board and Village staff. The board would like a letter sent with the same stipulations as a recent letter to another violator with the same timeframe for cleanup. Motion made by Trustee Plass, seconded by Trustee Kunze to send a letter from the Village. Carried. 5-0

- XII. Approval of reimbursement request #4 Staab Construction for Clean Water Fund Loan Project:** Public Works Director Welsong stated that this has been reviewed by Donohue and himself and recommends approval. He also stated that construction will start in July. Motion made by Trustee Horness, seconded by Trustee Kunze to approve reimbursement request #4 for Staab Construction Clean Water Fund. Carried. 5-0
- XIII. Appoint new Trustee to open seat:** After a short discussion President Plass Recommended appointing Mike Winer to the open board seat. Motion by Trustee Horness, seconded by Trustee Pieper to approve the appointment of Mike Winter to the Board. Carried. 5-0
- XIV. Engineering Agreement Services for Sewer Operator:** As many of you know Dave Wright is looking to retire but is staying on to help us get through the upgrade to the plant. He carries all the certifications that we need to operate the plant per DNR. Our New Hire Dave Kluz will not be able to get certified for two years. This is DNR stating this. We need someone certified and this is where Donohue comes in until we can get certification completed. There operator charges \$130 per hour and they estimate 8 hours a month to complete the work that needs to be done. The board does not have an issue with this but would like the agreement to state the specifics as far as dollar amounts.
- XV. Village and Sanitary Vouchers:** The Checks for May 26 to June 20 in the amount of \$45,014.42 and the vouchers for checks 146288 to 146316 HRA21-06, DNTL21-06 HLTH21-06, DBINS21-07, DNTL21-07, DNVIS21-05, NEBAT21-05, USCELL21-05 dated June 21, 2021, totaling \$147,267.86. Finance reviewed earlier and recommended approval. Motion made by Trustee Plass, seconded by Trustee Kunze. Carried. 5-0
- XVI. Closed Session per WI State Statutes 19.85 (1) (g)** Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Conferring with legal counsel in Nuisance violations: Motion by Trustee Plass, seconded Trustee Horness to go into closed session 6:50pm. Roll Call taken 5-0
- XVII. Return to open session to report any action taken if necessary:** Motion made by Trustee Plass, seconded by Trustee Horness to return to open session at 7:08pm. Carried. 5-0
- XVIII. Adjournment:** Motion made by Trustee Meyer, seconded by Trustee Pieper to adjourn at 7:08pm. Carried. 5-0

Christan Brandt, Clerk-Treasurer

Approved: July 20, 2022