

Village of Howards Grove
Board Meeting Minutes for July 20, 2021
Approved

- I. **Call to Order:** The Meeting was called to order at 5:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed:** It was verified that the meeting was duly noticed.
- III. **Roll Call:** Present were President Plass, Trustee's Kunze, Winter, Pieper, Meyer, Horness. Also, present were Public Works Director Welsing and Clerk Brandt. Absent Trustee Kriete.
- IV. **Approval of Prior Meeting Minutes:** Motion made by Trustee Horness, seconded by Trustee Pieper to approve the June minutes as written. Carried 6-0
- V. **Public Comments and Correspondence:** Eric Turnpaugh was in asking about his property and a letter he received to clean up his property. He will be on the next agenda. Terry Zerger asked if the board would consider setting aside some property for monarch habitat. This will be on the Parks Committee agenda. Trustee Horness stated that he had been asked about an ice rink down at Riverside Park, and he had been asked about ATV's as well.
- VI. **Approval of reorganization of committee members:** This was to add the new appointed board member to the committees. Trustee Winter will be on the Finance, Safety and Planning.
- VII. **Discussion/Possible Action on HGAA to place score board at Memorial Park:** After some discussion and not enough information the board sent this to the Park Committee for review and more information.
- VIII. **Discuss/Approve Driveway permit for 502 College Ave, Charles and Karen Fry:** The Board discussed options regarding the permit, issues that may arise and stipulations that would need to be in place. There was concern that too many items would gradually still be placed on the additional parking area and cause more issue. After further review it determined that this would not be a fix to the issue at hand. Motion made by Trustee Kunze, seconded by Trustee Horness to deny the driveway application for 502 College Ave Karen and Charles Fry. Carried. 6-0
- IX. **Discuss/Possible Action on Waste Management Breach of Contract:** We have had issues off and on since last fall. The Village Hall has had calls regarding garbage being left all throughout the neighborhoods, oil or other substances from the trucks leaking down the street, glass being left broken in the street. The last few weeks we have be overwhelmed by the number of calls stating that they missed whole subdivisions for pick-up. According to our Attorney they are willing to terminate the contract early. The board would like to get two proposals from other companies.
- X. **Amend/Approve Sex offender ordinance 290-16:** Motion made by Trustee Horness, seconded by Trustee Plass to amend the Sex offender ordinance 290-16 C (2) to be 1500 feet instead of 2000 feet. Carried. 6-0
- XI. **Discussion with Bryan Grunewald from CLA to review 2020 Audit and TID closure:** Bryan Grunewald from CLA explained the Financial Audit for the Village. He reviewed the funds and where the Village ended in 2020. Bryan also explained the status of the 2 TID districts in the Village and that we could start looking into closing those. This will be looked at to make sure that we have nothing left to do that can be part of the project before closing.
- XII. **Resolution 2021-04 TID #1 Termination:** No action taken.
- XIII. **Resolution 2021-05 TID #2 Termination:** No action taken.
- XIV. **Approval of new account for ARPA Funds:** The government has stipulated that the funds cannot mingle with your general account. They must be separate. The Clerk asked where the Board would like to open the separate account at? Motion made by Trustee Plass, seconded by Trustee Horness to open the ARPA account at Cleveland State Bank. Carried. 6-0

- XV. Donohue Agreement for Wastewater operations assistance:** The Board had requested a more detailed agreement and the new agreement is before you. This one has a breakdown in cost for the rest of the year. Motion by Trustee Kunze, seconded by Trustee Horness to approve the agreement with Donohue. Carried. 6-0
- XVI. Discussion/Action on wage increase for Village Employee:** President Plass stated that the Personnel committee met to make sure they were staying competitive with wages. In the review they found that there was one issue with an employee's wage. They felt that it needed to come up to make it more equitable. Motion made by Trustee Plass, seconded by Trustee Kunze to give the employee an increase to \$20.50 an hour. Carried. 6-0
- XVII. Monthly 2021 budget review:** The Board reviewed the budget review to date.
- XVIII. Operator Licenses:** we had one-year applications for Michael Henschel and Jeffery Everett. All information was submitted, and background checks approved. Motion made by Trustee Horness, seconded by Trustee Pieper. Carried. 6-0
- XIX. Discussion/Possible Action on new Fee schedules:** The Finance Committee recommended the approval of the changes to the schedules. Motion made by Trustee Plass, seconded by Trustee Horness to make the following changes to the fee schedules amend the building fee to combine single family and two-family dwellings to \$1050.00, add Planning Commission \$150.00, add driveway permits \$25.00, remove the verbiage "at Memorial Park" from the woodchips section and the removal of sand and salt information, add \$.25 copies. Carried. 6-0
- XX. Village and Sanitary Vouchers:** The Checks for June 26, 2021, to July 18, 2021, totaling \$97,505.53 and the vouchers for checks 146328 to 146374, NEBAT21-06 dated July 19, 2021, in the amount of \$66,347.71. Motion made by Trustee Plass, seconded by Trustee Horness to approve the vouchers and issue the checks. Carried. 6-0.
- XXI. Adjournment:** Motion made by Trustee Pieper, seconded by Trustee Kunze to adjourn at 7:37pm. Carried. 6-0

Approved: August 17,2021

Christan Brandt, Clerk-Treasurer