

**Village of Howards Grove Board
Meeting Minutes for December 15, 2021**

- I. **Call to Order:** Meeting was called to order at 5:30pm in the Village Hall.
- II. **Verification of Meeting was Duly Noticed:** It was stated that the meeting was verified and duly noticed.
- III. **Roll Call:** Present were President Jeff Plass, Trustee's Lee Kunze, Eric Kriete, Michael Winter, Josh Pieper, Connie Meyer. Absent Trustee Taylor Horness.
- IV. **Approval of Prior Meeting Minutes: November 16, 2021:** Motion made by Trustee Kunze, seconded by Trustee Winter. Carried. 6-0
- V. **Public Comments and Correspondence:** Asked if we were going to ever get the town hall meeting together. Someone asked when minutes will be on website as September's were the last ones placed on it.
- VI. **Discussion/ possible action on property and driveway permit at 502 College Ave owner Charles and Karen Fry:** President Plass stated that he wanted the board to review the last paragraph in the letter from the Attorney back in May that was sent to the Fry's. If anyone has driven past the property recently, he felt that everything complied except for the pontoon behind the garage and one car next to the garage. If they had the gravel driveway then that car would comply. The board had stated that we wanted the property cleaned up and that one item can be parked along the garage. We had denied the prior application for the gravel driveway due to being in litigation. Trustee Winter stated that he would like to see the application state the specific size of the gravel driveway before approval. Trustee Kunze stated that parking on the lawn would be in violation of the ordinance. President Plass stated there is three issues that we need to address separately. President Plass asked if anyone had issues that the property was not in compliance in accordance with the Letter from Dempsey Law. Motion to contact Attorney and have legal proceedings terminated as the Fry's are currently in compliance with that letter dated May 10, 2021, made by President Plass, seconded by Trustee Winter. Carried. 6-0. Next is the application for the driveway: Motion to approve the driveway application without the ponton on the sketch made by Trustee Winter, seconded by Trustee Kunze. The third is financial losses by the Village. The Attorney stated that we can try and recoup or attorney cost due to the litigation on this matter. It was stated due to not have exact numbers the board felt we should wait and bring it back up at the next meeting.
- VII. **Approve Election Inspectors for 2022- 2023 term:** the 2022-2023 Election inspectors are as follows; Geri Brendel, Jessica Thun, Donna Menart, Diane Ninneman, Deborah Morelle, Nellie Weiss, Diane Wieland, Robert Fisher, Diane Mulder, Kate Elder, Ann Vogel, Joann Gadicke, and Richard Dolgner. Motion to approve made by President Plass, seconded by Trustee Kunze. Carried. 6-0
- VIII. **Approval/Denial of application for a detailing repair shop to go into 422 Mill St, owner Richard Guske; applicant Erik Rutledge:** Recommendation by Planning Commission to approve the application. Motion made by Trustee Kunze, seconded by Trustee Winter. Carried. 6-0
- IX. **Approval/denial of Class B Liquor License for Bummy's LLC @ 512 Madison Ave:** Motion to approve the Class B liquor license for Bummys LLC made by President Plass, seconded by Trustee Kriete. Carried. 6-0
- X. **Operator Licenses:** There was One application for a two-year license for Jocelyn Biggs. Motion to approve made by President Plass, seconded by Trustee Pieper. Carried. 6-0
- XI. **Approve Clean Water payout #10 Staab Construction:** Motion to approve payout #10 to Staab Construction for \$173,223.20 made by Trustee Kunze, seconded by Trustee Winter. Carried. 6-0

XII. Financials Village and Sanitary Vouchers: The Finance Committee reviewed and recommended approval. Motion made by President Plass, seconded by Trustee Pieper to approve the vouchers and issue the checks for checks dated November 17, 2021 to December 12, 2021 in the amount of \$231, 808.40 and vouchers for checks 146570 to 146608, DNRL21-12, INT21-12, DBINS21-12, DNVIS21-12, GARB21-11, HLTH21-12, NEBAT21-11, USCELL21-12 totaling \$94,533.00. Carried. 6-0

XIII. Adjournment: Motion to adjourn at 6:18pm made by Trustee Meyer, seconded by Trustee Pieper. Carried. 6-0

Approved:

submitted by: Christan Brandt, Clerk Treasurer