

Village of Howards Grove Board
Meeting Minutes for March 15, 2022
Unapproved

- I. **Call to Order:** The meeting was called to order at 5:30pm in the Village Hall.
- II. **Verification of Meeting Duly Noticed:** It was stated that the meeting was verified and duly noticed.
- III. **Roll Call:** Present were President Jeff Plass, Trustee's Eric Kriete, Mike Winter, Josh Pieper, Connie Meyer, Taylor Horness, Public Works Director Ryan Welsing, Deputy Clerk Mary Komoroski and Clerk Christan Brandt. Absent Trustee Lee Kunze.
- IV. **Approval of Prior Meeting Minutes: February 15 and March 1, 2022:** Motion made by Trustee Horness, seconded by President Plass to approve the minutes with the one correction to the February 15,2022 meeting. Carried. 6-0
- V. **Public Comments and Correspondence:** President Plass stated that he received a letter from the attorney's office asking how we would like to handle certain citations for the sheriff's office. He also received a complaint about the pallet shop.
- VI. **Discussion/Action to review cart information with GFL:** Questions about the size of the carts. The cost involved in changing out to smaller ones would be very costly. The agreed upon size was the 95gal carts. Scott from GFL stated that to change any cart would be a great expense. It was determined that if someone wanted a smaller cart, they needed to contact GFL.
- VII. **Sheboygan County Sheriff to review past years contracted service activities:** Sheriff Roeseler was in to go over the activity from the past year. The department had 479 warnings, 159 citations and 590 complaints in their contracted hours with the Village. The contracted hours are for 1040 and the sheriff's department had 1113.5 logged hours. He stated there were also numerous other activities and complaints as well. The board agreed that things are going well with the agreement.
- VIII. **Discussion/Action for ROOTS Program –to replace trees lost to ash bore:** President Plass stated that he was contacted by an individual from this organization that helps with grants to replace trees. Due to the clerk leaving and the individual that is going to be assisting us having some issues as well it will be placed on hold until around August or September. We will discuss it again at that time.
- IX. **Approve Clean Water Fund Payout #13 Staab Construction:** The payout is for \$18,503.00 this is the remainder minus the retainage Director Welsing stated. He also stated that there are about 1 or 2 punch list items remaining, for the most part we are wrapping things up. Motion made by Trustee Horness, seconded by Trustee Winter to approve Staab payout #13 for \$18,503.00. Carried. 6-0
- X. **Discuss/Action preventative testing for the fire station and the wastewater generators agreement:** Director Welsing stated that we have the generators onsite in case of a power outage, currently we do small maintenance on them, but our in-house mechanical staff will not always be there. He would like to have one company do all the maintenance and streamline it. He would like to see this as a separate line item in the budget process as the cost would cut into most of the maintenance budget for the year. This does not need action this evening, but we will need to look at this and be aware at budget time.

- XI. Discuss/Action Illicit discharge and connection ordinance 330- 30 to 330-48 Article IV:** Director Welsing stated that this is a request from the Wisconsin Department of Natural Resources due to our MS4 program. This is by association of being in the metropolitan area of Sheboygan. This is due to regulations for storm water and is in connection to get our permits. This is pretty standard, and many other surrounding villages use this. The attorney reworded it to fit the Village needs. Motion made by President Plass, seconded by Trustee Horness. Carried. 6-0
- XII. Resolution 2022-03 Termination of TID #2:** Everything is paid off in the TID, so legally now we must close this. Motion to approve Resolution 2022-03 made by President Jeff Plass, seconded by Trustee Mike Winter. Carried. 6-0
- XIII. Discuss/Action to authorize to release letter of credit for Harvest Home development:** Being that the TID is paid off we not longer need to have the line of credit out there. The attorney has reviewed everything, and the Village has been paid. Motion made by President Plass, seconded by Trustee Horness to release the letter of credit for Harvest Home. Carried. 6-0
- XIV. Discussion on wind turbine placement within the Village in the future:** President Plass stated that he received an email regarding wind turbines. He also stated that we do not have an ordinance at this time for them. He is not saying he is for or against but that this is something that we should discuss. There aren't many places in the Village that would make sense for them to even be placed but we should still have this go to Committee in the next few months.
- XV. Discussion/action/Update on replacement of Clerk Treasurer:** President Plass stated since our current clerk is leaving, we have placed ads to see if we can get a replacement. We have had a few applicants that Christan has pre- interviewed for us and we would like to get the in person interviews set up as soon as possible. Meetings will be set up for Tuesday March 22nd.
- XVI. Operator's License:** We had an application for a 2 year for Devon Leraaen and a 1 year for Destiny Metzger. All paperwork was filed, and background checks completed. Motion made by President Plass, seconded by Trustee Horness to approve the licenses. Carried. 6-0
- XVII. Financials Village and Sanitary Vouchers:** The checks dated from February 15, 2022 to March 13, 2022 in the amount of \$138,972.12 an the vouchers for checks 146720 to 146760, INT22-03, GARB22-02, HLTH22-03, DBINS22-03, DN TLVS22-03, NEBAT22-02, USCWLL22-02 dated for March 14, 2022 totaling \$88,727.40. The Finance committee reviewed and recommended approval. Motion made by President Plass, seconded by Trustee Horness to approve the vouchers and issue the checks. Carried. 6-0
- XVIII. Adjournment:** Motion made by Trustee Kriete, seconded by Trustee Pieper to adjourn at 6:34pm. Carried.

Approved:

Submitted by: Christan Brandt Clerk Treasurer