



**Village of Howards Grove Board Meeting
Tuesday April 19, 2022 @ 5:30 pm**

**Howards Grove Village Hall
913 S. Wisconsin Dr., Howards Grove, Wisconsin**

Minutes - Unapproved

- I. Call to Order:** The meeting was called to order at 5:30 pm in the Village Hall Board Room.
- II. Verification of Meeting Duly Noticed:** It was stated that the meeting was verified and duly noticed.
- III. Roll Call:** Present were President Jeff Plass, Trustees, Harley Abler, Taylor Horness, Eric Kriete, Connie Meyer, Josh Pieper and Mike Winter. Public works director Ryan Welsing and Clerk Mary J Komoroski.
- IV. Approval of Prior Meeting Minutes:** March 15 and March 29, 2022. Motion made by Trustee Horness, seconded by Trustee Kriete to approve the minutes, no further discussion. Motion carried 7-0.
- V. Public Comments and Correspondence:** Resident Terry Zerger spoke regarding the Monarch Habitat Update. She has talked to Josh Posthuma and he has agreed to plantings on his vacant properties. Ryan Welsing will work with Terry with regard to Village properties and timelines. It was commented that residents need to be informed on what is taking place on these properties. President Plass stated that he received correspondence from CBS 58 Hometown with Nicole Koglin that our town has been added to the group of 58 hometowns she will be visiting in the next 29 weeks. We need to watch the CBS news on Mondays 6 – 7 AM to see which Hometowns she picks. Jeff will let us know when we are picked. Ryan Welsing informed us that there will be new signage going up at Memorial Park by Marshall Sign. The face of it will not change, just going from wood to composite materials. In addition to the new sign, Alan from the VFW informed us they are working on donating additional signage that will say VFW Post 9924 American Legion. We will be looking into Riverside Park signage in the future as well.
- VI. Congratulate our election winners, welcome new Trustee Harley Abler:** Harley was introduced and welcomed to the Village Board.
- VII. Reorganization of Committee members:** Reorganize of the Board Committees are as follows: Finance; Chair Eric Kriete, Connie Meyer, Mike Winter. Public Safety; Chair Taylor Horness, Harley Abler, Josh Pieper. Public works; Chair Joshua Pieper, Harley Abler, Taylor Horness. Parks, Health & Welfare; Chair Mike Winter, Joshua Pieper, Connie Myer. Personnel Committee; Chair Jeff Plass, Connie Meyer, Mike Winter. Planning Commission; Chair Harley Abler, Kevin Jump, Wade Steinpreis, Todd Hinkfuss, Diane Van Minsel, Jeff Plass, Ryan Welsing, Mary Komoroski, Open. President Plass made the motion to approve the 2022 Committees as listed, seconded by Trustee Horness, no further discussion. Motion Carried 7-0.
- VIII. Update regarding ordinance and traffic violation prosecutions:** President Plass wanted to update the Board on regarding the ongoing ordinance violation at 502 College Ave, it is moving forward. We must have our briefs in by the first week of May and then they will have a chance to reply by first week in June and then judgement. There are also other ordinance and traffic violations heading to court and the attorney had asked if we want to pursue those and Jeff said as a Board it is our desire to move forward. If Board wants to change mind on that we can get it on the agenda at a future date.



- IX. Discuss plans to move forward regarding the referendum on Park/Playground equipment:** Make sure we are moving forward with this and get a Parks meeting on the calendar.
- X. Discuss plans regarding a date for summer fireworks:** Jeff received information in mail from a Firework company. Was decided this will be added to Park Committee Agenda.
- XI. Discuss/Action regarding Harvest Homes planned expansion:** Harvest Home expansion was recommended for approval from the Planning Commission with documentation stating if the road would extend in the future the projected driveway will need to be modified. President Plass made the motion to approve the expansion proposal with a note documented regarding the possible movement of the driveway should Appletree Road be extended, seconded by Trustee Abler. No further discussion. Motion carried 7-0.
- XII. Discuss/Action regarding planned building construction at Madison (HWY 32) and Kennedy.** Planning Commission recommended the approval of this building, board will approve contingent on the building conforming and abiding by setbacks. President Plass motioned to approve with edits, seconded by Trustee Kriete. No further discussion. Carried 7-0.
- XIII. Discuss/Action Park Agreements for Millersville and Riverside:** Ryan Welsing would like to modify item D, Memorial Park to say; Clean Public Restrooms regularly and remove item D in section 2 because it no longer pertains: Move bleachers for the football season. For Riverside also change D to include the word Public. Trustee Winter motioned to approve the Memorial and Riverside Park Agreements with the mentioned edits. Seconded by Trustee Pieper. No further discussion. Motion Carries 7-0.
- XIV. Approve Clean Water Fund Payout #14 Staab Construction:** The payout is for \$47,027.80. Per PW Director Ryan Welsing we are nearing an end. President Plass made the motion to approve the payment to Staab Construction, seconded by Trustee Horness. No further discussion. Motion carried 7-0.
- XV. Operator's license approvals:** Had two new 2 year for Shelli Lyn Milbrath and Daytravion Sopsher. All paperwork was filed, and background checks completed. Motion by Trustee Horness to approve the licenses, seconded by Trustee Pieper. Carried 7-0.
- XVI. Mobile Vendor Application Approvals:** Have 2 Yearly Mobile Vendor License applications; The Thai Express and What's the Scoop. All fees and paperwork were filed. Motion by Trustee Winter to approve the licenses, seconded by Trustee Horness. Carried 7-0.
- XVII. Financials/Village and Sanitary Vouchers:** The checks 146764 to 146819 and vouchers; INT22-03, GARB22-03, HLTH22-04, DBINS22-04, DNTLVS22-04, NEBAT22-04, USCELL22-03 totaling \$1,230,276.84. The Finance committee reviewed and recommended approval. Motion made by Trustee Kriete, seconded by President Plass to approve the vouchers and issue the checks. Carried. 7-0



XVIII. Public Meeting Notices:

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| 1. Park and Public Works Mtg | April 27, 2022 @ 5:00 |
| 2. Finance Committee Mtg | May 17, 2022 @ 5:15pm |
| 3. Village Board Regular Mtg | May 17, 2022 @ 5:30pm |

XIX. Adjournment – Motion made by Trustee Kreite, seconded by Trustee Pieper to adjourn at 6:18 PM. Carried 7-0.

Submitted by: Mary J Komoroski, Clerk/Treasurer

Approved: