



Village of Howards Grove
Board Meeting
Tuesday July 18, 2023 @ 5:30 PM
Howards Grove Village Hall
913 S. Wisconsin Dr., Howards Grove, Wisconsin

Board Minutes

- I. Call board meeting to Order: The meeting was called to order at 5:31 PM by President Wuestenhagen.
- II. Verification of Meeting Duly Noticed: It was verified that the meeting was duly noticed.
- III. Roll Call: Present were President Wuestenhagen, Trustees Abler, Carlson, Meyer, and Sixel, Director of Public Works Welsing and Clerk Treasurer Komoroski. Absent were Trustees Horness and Pieper.
- IV. Approval of Prior Meeting Minutes: June 20, 2023: Motion made by Trustee Sixel to approve the meeting minutes as written from the June 20, 2023 meeting, seconded by Trustee Carlson. NFD. Motion carried.
- V. Public Comments and Correspondence

Note: under Public Comment The public can comment on any topic, but state open meeting laws do not allow for any discussion or action to be taken on issues not listed on the agenda. Public Comment is limited to 2 minutes per resident.

Randal Teunissen commented about the long grass and junk on the vacant lots that are near his and asked if something could be done about that, he appreciated what has been done but there needs to be more attention.

Diane Salapat commented about how late the fireworks were and if there has been any discussions regarding windmills being allowed in the Village.

Jane Hasenberg had a question about the increase in shared revenue and if there are strings attached to the money.

Aaron Kuhlow commented that his father passed away and is still getting billed for sewer for his father's business.

Barb Abler also commented about the late start of the fireworks.

Clerk Komoroski shared a letter she received from the School District regarding waiving the building permit fees, this will be added to the next board meeting agenda.
- VI. Bryan Grunewald, CLA here to go over the 2022 Audit: Bryan Grunewald presented his findings of the 2022 Audit. He went of the governance letter which talks about the account process and standards. New this year was a GASB No. 87 which deals with leases. There were no red flags detected. Our general fund balance is strong as of the end of year 2022. We have been diligent with our budget process and are in good shape compared to other municipalities of the same size. There is a large cash balance in our sewer capital replacement fund which is mandated by our permitting. He commented that we were timely



on WWTF upgrade and the debt is locked in at 1.49%. The Internal Control findings are repetitive each year and are very typical for a municipality of our size and the size of our staff.

- VII. Discuss changing the November 21st meeting to November 14th due to the Thanksgiving Holiday: Motion to change the November meeting date to November 14, 2023 made by Trustee Carlson, seconded by Trustee Sixel. NFD. Motion carried.
- VIII. Discussion regarding ATVs in the Village: President Wuestenhagen stated that he followed an ATV on 32 then turned down Millersville, he pulled into their driveway and informed them that ATVs are not allowed in the Village limits. They said they called the Sheriff and the Sheriff told them they were permitted by ordinance, which is the wrong information. If we would want to change this in the future it would take lots of discussion and possibly a referendum for the Villagers to vote. This discussion was a great segway into the next agenda item.
- IX. Discuss monthly contract summary from Sheboygan County Sheriff Department: There was a great discussion on the Sheboygan County Sheriff serves vs the services we had with Elkhart Lake PD. On one hand contracting through ELPD was a less expensive option but we only received 12 hours a week, whereas with the SCSD we are receiving more hours and more exposure. Overall the consensus was that we are happy with the service we receive from the SCSD. It was mentioned about the possibility of bringing back a constable, and the pros and cons of that, mostly cons.
- X. Public Works and Parks update by Ryan Welsing: DPW Director Welsing gave an update on the Millersville Road project, it is about 98% done and he is pleased on the project and progress. There has been positive feed back regarding the new playground equipment at Riverside park, Memorial park will start after Labor Day which will be a more inclusive structure. He is working on getting numbers a plan together for the rehabilitation of the basketball court. There have been an increase in sink holes around the Village.
- XI. Office updates by Mary Komoroski: Clerk Treasurer Komoroski informed the board that she and Deputy Clerk Treasurer Grunwald were attending the 2023 Clerks and Treasurer's institute the week of July 17th - 21st and the office would be closed during class times. Also the 2023 WMCA Annual Conference will be held in Appleton August 23rd - 25th, Clerk Treasurer Komoroski will be attending but the office will remain open. We have a new electrical inspector, Joe Folger. Dean Hesselink retired.
- XII. Mobile Vendor license approvals: Motion made by Trustee Sixel to approve the mobile vendors applications for E & A Euro Grill and Camp Ranger Coffee, seconded by Trustee Carlson. NFD. Motion carried.
- XIII. Discuss/Approve Village and Sanitary Vouchers: Went over a few bills that were more than usual; blower for WWTF, lights for Riverside Park, Donohue put in more hours when WWTF Dave Kluz was on vacation. Motion made by Trustee Carlson to approve the monthly Village and Sanitary Vouchers, seconded by Trustee Sixel. NFD. Motion carried.



XIV. Public Meeting Notices

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| 1. Finance Committee Mtg | August 15, 2023 @ 5:15pm |
| 2. Village Board Regular Mtg | August 15, 2023 @ 5:30pm |
| 3. Parks/Public Works..... | To be determined |

XV. Adjournment: Motion made by Trustee Meyer, seconded by Trustee Abler. NFD. Motion carried. Meeting adjourned at 6:56 PM.

Submitted by: Mary J Komoroski, Clerk Treasurer

Approved: August 15, 2023