



Village of Howards Grove
Board Meeting

Tuesday May 21, 2024 @ 5:31 PM or immediately following Board of Review meeting

Howards Grove Village Hall
913 S. Wisconsin Dr., Howards Grove, Wisconsin

Board Minutes

- I. Call board meeting to Order: The meeting was called to order by President Wuestenhagen.
- II. Verification of Meeting Duly Noticed. It was confirmed the meeting was duly noticed.
- III. Roll Call: Present were President Wuestenhagen, Trustees Horness, Meyer, and Sixel and Clerk Treasurer Komoroski. Absent were Trustees Carlson, Pieper and Winter, Director of DPW Welsing.
- IV. Approval of Prior Meeting Minutes: April 16, 2024 – Motion to approve the April 16, 2024 meeting minutes as written made by Trustee Sixel, seconded by Trustee Horness. Motion carried.
- V. Public Comments and Correspondence – Bob Ryhnas and Terry Ver Duin spoke to the board about their concerns of speeding on Stonebridge Dr. They said a few years ago it was brought to the board’s attention, but nothing was ever done.
- VI. Review and approve amendment to Ordinance 175 stating the Village shall assume responsibilities for the Department of Safety and Professional Services; which will include inspections of Commercial Buildings utilizing certified commercial building inspectors, and adoption of all State Building Codes. Motion to approve authorization of commercial building inspectors in the Village and updating Ordinance 175 to reflect the decision was made by Trustee Sixel, seconded by Trustee Horness. NFD. Motion carried.
- VII. Review and approve amendments to Village Fee Schedule per recommendation of the Finance committee. Due to the increase in the cost of inspections the Village Fee Schedule needs to be updated. Per recommendation of the of the Finance Committee residential inspections are increasing to \$55.00 per inspection and commercial inspections shall follow the square footage schedule with a minimum of \$75.00 per inspection. Trustee Horness made a motion to approve those changes, seconded by Trustee Sixel. NFD. Motion carried.
- VIII. Per recommendation of the Planning Commission approve Certified Survey Map changes submitted by Feldman Sales & Services. Parcel No. 59135649186 & 59135649503. Motion to approve the CSM was made by Trustee Sixel, seconded by Trustee Horness. Motion carried, the CSM was approved and signed.
- IX. Per recommendation of the Planning Commission approve application for Permitted Use submitted by Millersville Sheet Metal & Fabrication, LLC. Property address 912 Madison Ave, currently operating as Braganza’s Inc. Parcels #59135648245 & 59135648246. Motion to approve the permitted use application per recommendation of the Planning Commission was made by Trustee Horness, seconded by Trustee Sixel. NFD. Motion carried.



- X. Per recommendation of the Planning Commission approve application for Permitted Use submitted by Cannonball Inc., property address 903 Madison Ave, parcels #59135640872, 873, and 876. Keeping the business name of Miller's Glenn Golf Course, Bar & Grill. Motion to approve the permitted use application per recommendation of the Planning Commission was made by Trustee Horness, seconded by Trustee Sixel. NFD. Motion carried.
- XI. Discuss/Next Steps regarding dilapidated building at 128 N Wisconsin Drive. -- After a discussion on the condition of the shed on the property at 128 N Wisconsin Drive it was determined that Clerk Komoroski would begin the steps of notification.
- XII. Per recommendation of the Finance committee reopen talks about updating Ordinance §158-12 – Prohibited and protected animals, fowl, reptiles and insects. After a discussion it was decided that we would send this to Public Works committee.
- XIII. Discussion on appointing Village Constables. This will entail reamending Village Ordinance Sec. 2-3-9, which repealed the office of Village Constable in 2014. After a discussion and several unanswered questions, it was decided to send this to the Public Safety Committee.
- XIV. Discuss Village property usage, 40 acres on Meadowlark Rd, parcel #59004033940, Town of Herman. President Wuestenhagen has received information from a Solar Energy Company interested in leasing the 40 acres. It was decided that we need to gather additional information before bringing back to the Board.
- XV. Discuss/Approve Class "B" Beer and "Class B" Liquor License application from Cannonball Inc. for the terms of May 21, 2024 to expiring June 30, 2024. Motion to approve the Liquor License Application from Cannonball Inc. was made by Trustee Sixel, seconded by Trustee Horness. Motion carried.
- XVI. Discuss/Approve Mobile Vendor's License application from Junior's Eats and Sacred Grounds Coffee. Motion made by Trustee Horness and seconded by Trustee Sixel to approve the Mobile Vendor's applications from Junior's Eats and Sacred Grounds Coffee. Motion carried.
- XVII. Financials
 - 1. Per recommendation from the finance committee approve Village and Sanitary Vouchers -- motion to approve vouchers made by Trustee Horness, seconded by Trustee Meyer. Motion carried.
- XVIII. Public Meeting Notices -- June Meeting will NOT be on June 18, 2024. Looking at the following week due to vacations and previous commitments.
 - 1. Finance Committee Mtg TBD
 - 2. Village Board Regular Mtg TBD
 - 3. Public Safety Committee Mtg TBD
 - 4. Public Works Committee Mtg TBD
- XIX. Adjournment: Motion to adjourn made by Trustee Meyer, seconded by Trustee Sixel. Motion carried, meeting adjourned at 6:35 PM.

Submitted by: Mary J Komoroski, Clerk-Treasurer
Approved: June 26, 2024