



ACCESSORY STRUCTURE PERMIT APPLICATION

PLEASE PRINT

Submit to:
 Email: info@howardsgrovetwi.gov
 Mail: Village of Howards Grove
 913 S Wisconsin Dr.
 Howards Grove, WI
 53083

Project Location			General Contractor	
Owner's Name:			Company's Name:	
Address:			Address:	
Phone #:			Phone #:	
E-mail:			E-mail:	
Parcel #:	Lot #:	Zoning:	Dwelling Contractor Credential	Dwelling Contractor Qualifier Credential:
Project Information				
Square Footage:			Cost of Construction:	
Type of work to be done:				
Please include building plan(s). Show all setback measurements as required for the project.				
Subcontractors (if applicable)				
Electrical:			Accessory buildings shall not be located in utility or drainage easements.	
Plumbing:			HVAC:	
Cautionary Statement to Owners Obtaining Building Permits				
<p>101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:</p> <p>If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:</p> <p>(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit.</p> <p>(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two-family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.</p>				
Applicant's Statement			Permit Approval	
<p>I certify that the information provided on this form is complete and accurate and hereby agree to comply with all applicable statutes of the State of Wisconsin and ordinances of the Village of Howards Grove, Wisconsin. I further understand that the issuance of this permit creates no legal liability, express or implied, on the Village of Howards Grove, Wisconsin.</p> <p>Signature: _____</p> <p>Date: _____</p>			<p>Upon signature of an authorized member of the Village of Howards Grove, this becomes a permit to conduct the above-described work in accordance with all existing laws, ordinances, and regulations.</p> <p>Inspector: _____</p> <p>Date: _____ Certification #: _____</p> <p>Zoning Adm/ Date: _____</p>	

For office use only

TOTAL PERMIT FEES: \$ _____
 Base _____ Building _____

Verify Zoning District _____

Amount Paid: \$ _____ Receipt #: _____ By: _____ Date: _____

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<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will this building be used for any commercial or home occupation purpose?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will you need a new or additional curb cut and/or driveway?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will this building or addition have more than one story?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will water or sanitary sewer be provided to this building?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will electrical service be provided to this building?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will this building be used for dwelling purposes?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will an existing building be removed for the proposed building?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will the proposed building or addition be moved from another site?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will the proposed building be constructed as a pole building?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will the proposed building have a foundation other than a concrete slab?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are there any other detached accessory buildings on this property?
		If yes, provide square footage here: _____

Structure Height: _____ <small>(grade to ridge)</small>	Structure Dimensions: _____	Roof Style: _____ <small>(gable/mansard/shed)</small>
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- 1. Include a site plan showing setback to the primary structure and all lot lines.**
- 2. Building and structures over 120 sq ft shall require a building plan(s) showing the following features: foundation plan, floor plan, and elevation detail (exterior appearance, including: windows, doors, and type of exterior materials).**

MINIMUM STRUCTURE REQUIREMENTS

1. In a R1 District, in addition to the principal building, a detached garage or attached garage and one additional accessory building may be placed on a lot. In a R2 District, in addition to the principal building, a detached garage or attached garage and one additional accessory building per unit may be placed on a lot.
2. No detached accessory building shall be located within three feet of any other accessory building.
3. When located completely behind the principal building, no detached accessory building shall be located closer than four feet to any lot line or within any easement (whichever is greater), or if the accessory building size is greater than 600 square feet, be located closer than 10 feet to any lot line or within any easement. The maximum allowed height is 15 feet.
4. When located on the side of the principal building, no detached accessory building shall be located closer than 10 feet to any side lot line or within any easement (whichever is greater).
5. In the R1 District, the total for all accessory buildings, including detached garages, shall not exceed 2,000 square feet or use more than 15% of the rear yard, whichever is more restrictive. In addition, no single accessory building shall exceed 1,200 square feet.

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