



# Application for Driveway Permit

*Village of Howards Grove*

913 S. Wisconsin Drive, WI 53083

Phone: (920)565-3511 Fax: (920)565-4879

PLEASE BE ADVISED THAT THIS APPLICATION IS PUBLIC INFORMATION

Owner of Property \_\_\_\_\_ Telephone Number \_\_\_\_\_

Property Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

### DRIVEWAY DESCRIPTION:

**Attach a site plan showing proposed driveway, and photos of the location, to this application.**

Is there an existing driveway already on the property (please circle)? YES / NO

Is property a corner lot (please circle)? YES / NO

If yes, distance (in feet) of proposed driveway from intersection \_\_\_\_\_

Distance to next nearest driveway: \_\_\_\_\_  
(on same side of street)

Driveway Width at road right-of-way \_\_\_\_\_ Driveway Width at curb (including apron) \_\_\_\_\_

Driveway Location on Property: \_\_\_\_\_  
(example: 30 feet west of east property line)

Driveway Materials (gravel, concrete, asphalt) within right-of-way: \_\_\_\_\_

Person or Company Constructing Driveway (if self, so state): \_\_\_\_\_

Contractor Telephone Number: \_\_\_\_\_

<b>Estimated Completion Date</b> (for curb/right-of-way area):	<b>NOTIFY VILLAGE OF HOWARDS GROVE</b> <b>DIRECTOR OF PUBLIC WORKS FOR INSPECTION.</b> <b>CALL (920) 565-3051 OR (920) 565-3511</b>
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The applicant agrees to do the work herein described, according to the description provided and hereby agrees to comply with all applicable codes/zoning ordinances, state statutes, and other requirements and with the conditions of this permit, understands that the issuance of this permit creates no legal liability, expressed or implied by the Village of Howards Grove and certifies that all the information stated is hereby correct. Furthermore, **the applicant has read, and agrees to, all conditions listed on the reverse of this application.**

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Terms: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Paid \$	Receipt #	By:	Date:
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Action Taken (circle):    **APPROVED / DENIED**

DPW/Building Inspector Signature \_\_\_\_\_ Date \_\_\_\_\_

## CONDITIONS

- Applicant agrees to comply with all provisions of Title 6, Chapter 3 of the Village of Howards Grove Code regarding driveways, and all other applicable codes.
- The applicant represents all parties in interest. Proposed driveway is for the bona fide purpose of securing access to the property and not for the purpose of parking or servicing vehicles, advertising, storage or merchandising of goods within the dedicated portion of the Village street, or for any other purpose.
- The Village, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the Village street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private roadway.
- The permittee, their successors or assigns, agree to indemnify and hold harmless the Village of Howards Grove, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit.
- The Village does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windows of such material upon such portion of such driveway within the dedicated portion of the Village street.
- Minimum width at right-of-way line is 10 feet. No driveway shall exceed 24 feet in width at the right-of-way line and 30 feet at the curb opening unless special permission is obtained.
- Driveways may only be constructed on a street dedicated to the public, and must be constructed at a 90 degree angle to the dedicated street.
- Interference with intersections is prohibited.
- No more than one driveway entrance and approach shall be approved for any lot or premise except where deemed necessary and feasible by the Village Board. When approved, any two approaches shall be at least ten feet apart.
- All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction.
- The permittee shall assume all responsibility for any injury or damage to persons or property resulting directly or indirectly during construction or repair of driveway approaches or entrances.
- When curb or gutter is removed, the new connection shall be of equivalent acceptable material and curb returns provided or restored in a neat, workmanlike manner.
- Driveway surfaces shall connect with the street pavement and sidewalk in a neat, workmanlike manner.
- Any sidewalk areas which are damaged or are inadequate by reason of vehicle travel across the sidewalk shall be replaced in accordance with the requirements for sidewalk construction.